CONTRACTOR ENGAGEMENT POLICY



Meneghello is committed to building lasting relationships with suppliers and contractors by conducting fair procurement practices in accordance with our values. Meneghello engages only suitably qualified and experienced contractors.

All Meneghello suppliers and contractors are required to comply with our Terms of Supply for Goods and Services as well as all applicable laws, regulations and industrial awards and agreements, health, safety and environment regulations.

Goods or services must not be supplied to the Group of Companies without a Purchase Order or without being awarded a contract.

Contractors are required to comply with the following, provide -

- 1. Provide Company Name, address and ABN
- 2. A scope of works document
- 3. Certificate of registration
- 4. What is to be delivered and when
- 5. total amount payable
- 6. Insurance Arrangement
- 7. Certificates required by OH&S laws
- 8. Safety management plan and
- 9. Conduct a Meneghello site induction

The Certificates of Currency required to be provided to Meneghello and saved on our network, by the contractor are:

- Third party insurance certificate
- Product Liability
- Public Liability
- Worker's Compensation
- Professional Indemnity Insurance (only applicable if providing advise)

If a contractor has doubts about any aspect of this Policy, they must seek clarification from their manager or the Managing Director. This Policy shall be reviewed periodically, and a contract may be terminated if a contractor is found to have breached their principals.

Signed: Danny Meneghello Managing Director Date: <u>05/03/2020</u>



